

LONDON BOROUGH OF BRENT

FORWARD PLAN OF KEY DECISIONS

for the period 3 March 2015 to 30 June 2015

The Council is required to give **28 days'** notice of Key Decisions to be taken by the Cabinet and council officers. Briefly, a Key Decision is defined by Regulations as a Cabinet decision which is likely to result in significant expenditure or savings, or have a significant effect on communities living or working in an area comprising two or more wards.

Decisions made by the Cabinet are subject to a call-in provision whereby a committee made up of councillors not on the Cabinet will meet to consider the decisions. Following this, the Cabinet will meet and take into account the recommendations of the committee and may then implement or change its decision as it sees fit. The exact date when the recommendations of the Scrutiny Committee are to be considered by the Cabinet can be obtained from Democratic Services.

Members of the public are entitled to see the reports that will be relied on when the decision is taken unless they contain confidential or exempt information under the Local Government Act 1972 as amended and will be published on the council's website at least five clear working days before the date the decision is due to be taken. Paper copies can also be obtained from Democratic Services, Brent Civic Centre, Engineers Way, Wembley, Middlesex, HA9 0FJ, telephone 020 8937 1366 or via e-mail to committee@brent.gov.uk.

Should you wish to make representations regarding any matter on listed or that a report should be considered in public, please email Democratic Services at committee@brent.gov.uk or telephone 020 8937 1366 at least one week before the decision is to be taken. Your representations and the council's response will be published on the Council's website at least 5 working days before the Cabinet meeting.

The current membership of the Cabinet is as follows:

Cllr Butt (Leader)

Cllr Pavey (Deputy Leader)

Cllr Hirani (Adults, Health and Well-being)

Cllr Moher (Children and Young People)

Cllr Mashari (Employment and Skills)

Cllr Crane (Environment)

Cllr McLennan (Regeneration and Housing)

Cllr Denselow (Stronger Communities)

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Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
February				
<p>Budget 2015/16 and Council Tax To agree recommendations to Full Council on the General Fund revenue budget; the Schools Budget; the Housing Revenue Account; the Council's capital programme; the Council's treasury management strategy; and prudential indicators</p> <p>KEY</p>	Cabinet	Chief Finance Officer	23 Feb 2015	Operational Director, Finance Tel: 020 8937 1460 mick.bowden@brent.gov.uk
<p>Authority to tender a contract for pre paid Financial Services To approve the invite of tenders for procuring pre-paid financial services for clients who are allocated personal care budgets' following the expiry of the current contract on 30th September 2015</p> <p>KEY</p>	Cabinet	Chief Finance Officer	23 Feb 2015	Chief Finance Officer Tel: 020 8937 6528 conrad.hall@brent.gov.uk
<p>Promoting Individual Electoral Registration - Scrutiny Task Group Report To endorse the task group's recommendations.</p>	Cabinet	Assistant Chief Executive	23 Feb 2015	Assistant Chief Executive's Service Tel: 020 8937 1045 cathy.tyson@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<p>Transforming Direct Services Day Care To note the next stage in transforming day services within the Direct Services which sits in Adult Social Care building on the Day Opportunities Strategy which aims to improve the provision of Direct Services provided by the Council to vulnerable people and provide better value for money. To approve consultation with service users carers and other stakeholders on the proposal to close New Millennium Day and Kingsbury Resource Centre as part of the transformation programme.</p> <p>KEY</p>	Cabinet	Strategic Director, Adult Social Services	23 Feb 2015	Direct Services Tel: 020 8937 4042 nancie.alleyne@brent.gov.uk
<p>The de-registration of Tudor Gardens To give approval to consultation with residents, families and other stakeholders on proposal to deregister Tudor Gardens Residential Home to Supported Living status. The proposed change is in line with the personalised agenda and will give greater rights to the residents in the home whilst maintaining service to them.</p> <p>KEY</p>	Cabinet	Strategic Director, Adult Social Services	23 Feb 2015	Direct Services Tel: 020 8937 4042 nancie.alleyne@brent.gov.uk

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<p>Housing Management Related Support Services To approve the award of a Housing Management Related Support Services contract procured through the Supporting People Framework.</p> <p>KEY</p>	Cabinet	Strategic Director, Adult Social Services	23 Feb 2015	Commissioning and Quality Tel: 020 8937 4061 amy.jones@brent.gov.uk
<p>The future of children's centres To consider the feedback from the consultation and determine proposals for the future of the children's centres.</p> <p>KEY</p>	Cabinet	Strategic Director, Children and Young People	23 Feb 2015	Operational Director, Early Help and Education Tel: 020 8937 3510 sara.williams@brent.gov.uk
<p>Contract with Brent Play Association for Stonebridge Adventure Playground To determine the future of the contract with Brent Play Association for play provision at Stonebridge Adventure Playground which currently runs until 31 March 2015.</p> <p>KEY</p>	Cabinet	Strategic Director, Children and Young People	23 Feb 2015	Operational Director, Early Help and Education Tel: 020 8937 3510 sara.williams@brent.gov.uk
<p>Libraries Stock Contract To approve the approach to the re-tendering of the contract for library stock. The current contract expires in March 2016.</p> <p>KEY</p>	Cabinet	Strategic Director, Environment and Neighbourhoods	23 Feb 2015	Libraries, Arts and Heritage Tel: 020 8937 3144 sue.mckenzie@brent.gov.uk

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<p>The Housing Revenue Account (HRA) Business Plan and Rent Levels for 2015/16 Approval sought to agree the Housing Revenue Account Business Plan, including associated stock investment and development expenditure and Housing Rent Levels for 2015/16.</p> <p>KEY</p>	Cabinet	Strategic Director, Regeneration and Growth	23 Feb 2015	Operational Director, Housing and Employment Tel: 020 8937 5199 jon.lloyd-owen@brent.gov.uk
<p>Development Funds Programme Development for 2015-16 To approve the commissioning of S106 funds for prioritised projects (presented by Service Unit and/or by Growth Area) for 2015-16 and to note that individual Service Units will report relevant projects to Full Council in their own budget papers.</p> <p>KEY</p>	Cabinet	Strategic Director, Regeneration and Growth	23 Feb 2015	Civic Centre Programme Tel: 020 8937 1764 aktar.choudhury@brent.gov.uk
<p>Stonebridge redevelopment proposals including Primary School Expansion and the Stonebridge Day Centre - update To agree to revised proposals for the Stonebridge development including the Primary School Expansion, Open Space, Adventure Playground and Welsh School.</p>	Cabinet	Strategic Director, Regeneration and Growth	23 Feb 2015	Head of Strategic Property Tel: 020 8937 1705 sarah.chaudhry@brent.gov.uk

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<p>Rough Sleeping Services Tender To approve the award of contracts for the Re-rendered Rough Sleepers' Street Outreach and Housing Advice and Resettlement Services.</p> <p>KEY</p>	Cabinet	Strategic Director, Regeneration and Growth	23 Feb 2015	Operational Director, Housing and Employment Tel: 020 8937 5199 jon.lloyd-owen@brent.gov.uk
<p>National Non Domestic Rates – Applications for Discretionary Rate Relief To approve the recommendations to award relief.</p>	Cabinet	Strategic Director, Regeneration and Growth	23 Feb 2015	OD Customer Services Tel: 020 8937 1521 margaret.read@brent.gov.uk
<p>Audit Contract To award a contract to the London Borough of Croydon for the provision of the Internal Audit Services for one year starting from 1st April 2015.</p> <p>KEY</p>	Chief Finance Officer	Chief Finance Officer	Not before 20 Feb 2015	Audit and Investigations Tel: 020 8937 1260 simon.lane@brent.gov.uk
March				

Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<p>Performance Report Q3, 2014/15 To note the performance for Q3 and consider current and future strategic risks associated and agree remedial actions where necessary.</p>	Cabinet	Chief Executive	16 Mar 2015	Assistant Chief Executive's Service Tel: 020 8937 1045 cathy.tyson@brent.gov.uk
<p>Targeted Mental Health in Schools (TaMHS) Project August 2015 to July 2016 To agree the extension of the contract with Brent Child and Adolescent Mental Health Services (CAMHS) for a further 12 months from August 2015 to July 2016, pending recommissioning of CAMHS.</p> <p>KEY</p>	Cabinet	Strategic Director, Children and Young People	16 Mar 2015	Operational Director, Early Help and Education Tel: 020 8937 3510 sara.williams@brent.gov.uk
<p>Clinical input to the Inclusion Support team To agree to go out to tender for a three year contract for clinical psychology input into the work of the service which supports children in schools at risk of exclusion.</p> <p>KEY</p>	Cabinet	Strategic Director, Children and Young People	16 Mar 2015	Operational Director, Early Help and Education Tel: 020 8937 3510 sara.williams@brent.gov.uk
<p>Permanent expansion of Byron Court Primary School To determine the proposal to permanently expand Byron Court Primary School to five forms of entry.</p> <p>KEY</p>	Cabinet	Strategic Director, Children and Young People	16 Mar 2015	Operational Director, Early Help and Education Tel: 020 8937 3510 sara.williams@brent.gov.uk

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<p>Highways Capital Scheme Programme 2015-17 To approve the Highways Capital Scheme Programme 2015-17.</p> <p>KEY</p>	Cabinet	Strategic Director, Environment and Neighbourhoods	16 Mar 2015	Head of Transportation Tel: 020 8937 5151 tony.kennedy@brent.gov.uk
<p>2015/16 Food Safety Service Plan To agree the 2015/16 Food Safety Service Plan.</p> <p>KEY</p>	Cabinet	Strategic Director, Environment and Neighbourhoods	16 Mar 2015	Operational Director (Environment and Protection) Tel: 020 8937 5302 michael.read@brent.gov.uk
<p>Employment, Skills and Enterprise Strategy To approve the borough's five year Employment, Skills and Enterprise Strategy.</p> <p>KEY</p>	Cabinet	Strategic Director, Regeneration and Growth	16 Mar 2015	Employment and Enterprise Tel: 020 8937 5089 shomsia.ali@brent.gov.uk
<p>New Homes Bonus Top-Slice To approve the approve procurement process for the number of employment, enterprise and regeneration projects to be commissioned following successful award of NHB top-slice money the decision.</p> <p>KEY</p>	Cabinet	Strategic Director, Regeneration and Growth	16 Mar 2015	Civic Centre Programme Tel: 020 8937 1764 aktar.choudhury@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<p>National Non Domestic Rates – Autumn Statement December 2014 – Discretionary Discounts To approve a discretionary discount scheme which will give reliefs to businesses as outlined in the Autumn Statement.</p> <p>KEY</p>	Cabinet	Strategic Director, Regeneration and Growth	16 Mar 2015	OD Customer Services Tel: 020 8937 1521 margaret.read@brent.gov.uk
April				
<p>Corporate Plan 2015 - 2016 To agree the council's Corporate Plan 2015 – 2016.</p> <p>KEY</p>	Cabinet	Chief Executive	14 Apr 2015	Assistant Chief Executive's Service Tel: 020 8937 1045 cathy.tyson@brent.gov.uk
<p>Mental Health Improvement Phase 2 - operating model To approve proposals for a mental health operating model and joint commissioning intentions and to be updated on the progress of the Mental Health Improvement Project being delivered with NHS Brent CCG and Central and North West London NHS Foundation Trust.</p> <p>KEY</p>	Cabinet	Strategic Director, Adult Social Services	14 Apr 2015	Policy and Performance Tel: 020 8937 1609 andrew.davies@brent.gov.uk

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<p>Community School Admission Arrangements for 2016/17 To agree arrangements on proposed Admission Arrangements for Community Schools for 2016/17 following consultation.</p> <p>KEY</p>	Cabinet	Strategic Director, Children and Young People	14 Apr 2015	Operational Director, Early Help and Education Tel: 020 8937 3510 sara.williams@brent.gov.uk
<p>Street Lighting: Energy and Carbon Saving Proposals To approve proposals to reduce energy consumption and carbon emissions from street lighting through the installation of LED lighting and associated systems; and authorise the joint invite of tenders with PFI Partners for the supply and installation of lighting technologies, as required by Contract Standing Orders 85, 88 and 89.</p> <p>KEY</p>	Cabinet	Strategic Director, Environment and Neighbourhoods	14 Apr 2015	Operational Director (Environment and Protection) Tel: 020 8937 5302 michael.read@brent.gov.uk
<p>Prevent Strategy To agree the council's governance structure for the oversight and delivery of the Home Office Prevent Strategy and consider the impact on the council of the statutory changes in the Counter Terrorism and Security Act 2015.</p> <p>KEY</p>	Cabinet	Strategic Director, Environment and Neighbourhoods	14 Apr 2015	Community Safety and Emergency Planning Tel: 020 8937 3301 chis.williams@brent.gov.uk

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<p>Arboricultural Services Contract To approve recommendations on the future of the Council's Arboricultural Services contract from 1 April 2016; taking account of the requirements of Contract Standing Orders 85, 88 and 89.</p> <p>KEY</p>	Cabinet	Strategic Director, Environment and Neighbourhoods	14 Apr 2015	Operational Director (Environment and Protection) Tel: 020 8937 5302 michael.read@brent.gov.uk
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July				
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